DAWGS Vacant Property Security

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DOOR USER GUIDE

OPERATING YOUR STEEL DOOR GUARD

Your door guard is opened with a four-digit combination lockbox — no keys to copy, lose, or hand back. Follow the steps below every time you enter or leave the property, and always scramble the tumblers behind you.

THE LOCK



Align the code between the black dashes. Set each dial so your digits line up on the first row of numbers, between the dash marks.

THE DOOR



Handle in the middle of the door. The center handle drives the internal bracing — down to release, up to lock.

TO ENTER

Unlock & Open

1. Align your code between the black dashes on the first row of numbers.
2. Turn the handle down to release the door.
3. **Immediately push the lock back in and scramble the tumblers** — this re-secures the lockbox while you work.
4. Enter the property and pull the door shut behind you.
5. To exit, grab the handle in the middle of the door and pull it to the right.

TO LEAVE

Close & Lock

1. Enter your code the same way — aligned between the black dashes.
2. Push the handle down.
3. Push the door closed against the frame.
4. Pull the handle up to engage the internal bracing.
5. **Push the lock in and scramble the tumblers.** The door is not secure until you do.

REMEMBER Always scramble the tumblers after every use — an un-scrambled lock leaves your code visible. Share the combination only with authorized personnel, and call us any time you need it changed.

Need help with your door?
Our team is available to walk you through it.

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